

Minutes for August 25, 2025 Board Meeting
Approved September 22, 2025

People present: Dave Schmitt, Chairperson; Pam Taylor, Vice-Chairperson and Treasurer; Betsy Greenman, Secretary; Shirley Meger and Mike O'Brien members-at-large; Dana Simrell, Halfway-Oxbow Ambulance Team Leader; Terra Lewis, Administrator.

Call to Order: Dave Schmitt, Chairperson, called the meeting to order at 6:01pm.

Changes to the Agenda: There were none.

Approval of Minutes for July 28, 2025 Board meeting (edited): Shirley made the motion, Mike seconded, to approve the minutes as edited. Motion passed 5-0. Unanimous.

Correspondence and public input: There was none.

Ambulance Report: Dana Simrell reported that there were 10 ambulance runs in the month. 2 were back-to-back. Both ambulances are in working order. The ambulance will be at the Rodeo weekend and at home football games. Without the presence of the ambulance, those events cannot occur.

Dana said the ambulance made it through the planned power outage OK.

Administrator's Report: Terra Lewis reported the provider encounters for the month: Kate averaged 10.42 per day; Dr. Defrees saw 13; Dr. Smithson saw 10 and covered three days when Kate was out.

The generator errored out during the planned power outage. It had to be rebooted and then it worked. The vaccine refrigerator/freezer back-up battery functioned as expected. Thanks to Dana who covered this time. Terra will follow up about the generator need for re-boot because there have been no errors showing when there have been previous tests.

The I.R.S 2020 penalties update. We received notification that the IRS needs another 60 days. We also received notification that the first quarter of 2021 paperwork was not with the payment, which was paid. Terra has sent that but questions how the payment was processed without the paperwork, as they are submitted together.

The paperwork for receiving the money from Idaho Power from their employee contribution fund is due soon. Terra will complete the paperwork which will include submitting the financials for the Ambulance and the Clinic. She will highlight the upcoming needs as the gurneys and the front door project.

Edward Jones representative for our Ambulance investment account will be at the Clinic September 3rd at 10 AM if anyone wishes to meet with him. Terra will update the contact signatories with that account.

Kate will be out September 11th, working on a virtual CME.

Oregon is now taxing private Ambulances. The Ambulance service has now been taxed 5% on revenue receipts. Future 2025-2026 they will implement a supplemental reimbursement program. The 5% tax retros to January 2024, which means Terra has to track each quarter and figure out the tax. This is a tax on what comes in, not what we bill.

Annual Medical Director's Report - pushed to September

Committee Reports:

Finance - The committee met and have committed to meet two weeks prior to the Board meeting, likely a Thursday. That gives time for the Financials to be sent for review prior to the Board meeting.

Steve Bachman provides the DOT physicals so Kate will not have to take that on which would have been a significant amount for getting certified and providing time for the physicals.

Terra and the finance committee presented the first quarter financials. Terra is working with the bank about the bank fees and other charges and fees through Athena. She will report back next month.

Building costs were high, especially related to snow removal. Terra is researching other snow removal services.

The Board approved the financials from the first quarter for the Ambulance, Clinic and Building, 5-0. Unanimous.

Personnel - nothing to report

Policy - Last Annual policy review was 7.24.2024. Need to discuss review for this year. Board members will review prior to the next meeting to see if anything needs to be updated.

Building: Dave killed the weeds on the north side. Jim weeded the south side. Update on Grant research for Front Entrance. We have applied for a grant with Oregon Community Foundation. Terra is working with contact at Roundhouse as a new construction grant which could be \$100K. Terra has a contact with a Catholic organization that likes to fund projects like this. We are also in contact with the Ford family foundation. The Architects drawings have been reviewed and signed off on so we now just need to sure funding and get to the front of the list.

Old Business

Update on Gurney Funding and PO submission. Have \$50K and change. Gurney has been ordered arriving in mid-September. The lift needs \$8K more so we're looking at November.

Report on Dark Sky and Council meeting - nobody attended the Council and the topic was not talked about at the Council.

Sports Physical responses have been filled, with a few no-shows. We have a few additional dates on the books. Days that are not filled will be opened to patients.

email domain: .org becomes available in October and is being bid upon by domain companies. We capped bidding to \$500 max.

New Business

Board Member comments: need updated committee members list

Next Meeting. Monday, September 22, 2025, 6 PM Clinic Conference Room

Adjournment: Dave adjourned the meeting at 6:56 PM

Topics for Next Meeting:

- review policies needing attention

- Terra report re: bank fees information

- Medical director annual report