

Minutes for PEHPC Board Meeting
February 24, 2025
Approved March 24, 2025

People Present: Dave Schmitt, Chairperson; Pam Taylor, Vice-Chairperson and Treasurer; Betsy Greenman, Secretary; Terra Lewis, Clinic Administrator.
There was not a quorum for the meeting.

Call to Order Dave Schmitt, Chairperson, called the meeting to order at 5.57 PM

Changes to the Agenda There were none

Approval of the minutes of the PEHPC Board meeting, January 27, 2025 Due to the absence of a quorum this item was postponed to the next meeting.

Correspondence and public input There was none.

Ambulance Report Dana was not present to give this report

Clinic Administrator's Report Terra Lewis reported that since the beginning of the year there have been 21 Ambulance runs. The encounters of the Clinic providers were skewed for the month. Information forthcoming next month.

Dr. Defrees is working to establish action items with Kate to assist in the charting. He will be meeting with her to discuss possibilities including using AI transcriptions during visits. We will do a two week trial of the tool to get a sense of its effectiveness and how it works for Kate.

Committees:

Finance- There was nothing to report

Personnel -

Policy - Review staff benefit policy about PTO carry over week. We discussed the proposed policy that Dave had provided and suggested a few ways to work this. Betsy will draft this and circulate it for review. The point at issue is the carry over time and the ability to use the entire accrual time if there is no carry over option.

Building

Conference room door to electrical room - project update - The parts are due next week and construction will begin immediately.

Clinic front door project update - review entrance proposals - We reviewed the detailed proposal and drawings from Donny Higgins. Dave called him to discuss the additional questions we had about these. Donny will provide an updated specs sheet which, along with the drawings, can be moved on to Granting Organizations for application. Unable to vote, we simply encouraged that these be sent on. Once we have

a quorum and information about potential funding sources, we will take a vote to do the work. Betsy will call the Ne-Hi door company in Baker to say we do not need them to come provide a proposal.

Old Business

Open Board Position - Terra said there will be a non-profit Fair sometime in March where groups can talk about their work and elicit help; volunteers, Board members etc.

New Business

Board Member Comments There was discussion about the on-going issue of Humana coverage as well as other options. Terra was interviewed for a Hells Canyon Journal article which appeared in the 2.15.2025 edition

Next Meeting - March 24, 2025

Topics for next meeting

- Approval of the January meeting minutes
- Kate's Contract approval
- Personal Time Off Policy
- Ambulance Personnel Policy revision
- Update on entrance and door construction projects
- Anticipating May ballot measure and anything we need to do or publish
- Any response to HCJ summary requesting Board member volunteer