

PEHPC
Board of Directors Meeting
March 28, 2011

Minutes: unapproved

Present:

Board: Rose Darting, Coco Forte, Tom Warmath, Loren Goracke, Duane Miles, Bill Johnson, Carolyn Coble

Staff: Lisa Butler, Kelly Kocyan

Ambulance: Terry Schmoe

HCJ: Rose Clark

Public: Donna Carter, Chip Carter, Carla Inman, Carma Anderson, Betty Warmath

Chair Rose Darting called the meeting to order at 6:01 pm.

Introductions were made. There was no public testimony

Revisions to Agenda

The clinic agenda was revised to include item #10 - Investments.

Approval of minutes

A motion was made by Duane that the minutes of February 21, 2011 be approved as submitted. Tom seconded the motion which passed unanimously.

Correspondence:

There was no correspondence

Ambulance Business

1. Team Leader Report: (see attached)

Terry reported that all members of the ambulance team have re-certified at a cost of \$864, and that Mary Bottoms of the Richland ambulance service wishes to become certified to teach all levels of CPR. This would allow her to provide instruction to EMT's in the area. Since this would benefit the Halfway/Oxbow service they will contribute approximately \$110 to the cost of her training.

2. Financial Report

The financials were not approved because there was not a quorum at the financial committee meeting. The December, January, February, and March financials will need to be approved at the April meeting.

3. Training update

The training report was given as part of the team leader report.

4. Third-party billing

There was no progress to report on third-party billing.

Agenda items for the next meeting:

- Approve financials
- 3rd party billing

The ambulance portion of the meeting ended and Terry Schmoe left. The Clinic portion of the meeting began after a short break.

Clinic Business

- 1. Administrator's Report:** (see attached)
- 2. Committee Reports and project updates:**

- a. Finance Report:**

The financials were not approved because there was not a quorum at the financial committee meeting. The financials will be approved at the April meeting.

- b. Affiliation committee:**

Ray Gibbons, a representative from St. Alphonses, was unable to attend this evening. Coco representing the affiliation committee lead a discussion dealing both with affiliation and Accountable Care Organizations (ACO's). Tony sent an email with the committee's recommendation. At the completion of this presentation and discussion, *Coco made a motion stating that the Board seek an affiliation with St. Luke's and put off St. Al's. Bill seconded the motion. Discussion pertaining to the wording of the motion followed. Rose called for the question and the motion was defeated. Coco then moved that it be the Board's intention to fully explore options with St Luke's considering an affiliation with St. Al's. Bill seconded the motion which passed unanimously.* Rose will contact Bruce Jensen with St. Luke's and Coco will contract Ray Gibbons. (see attached email from Tony)

All community members left the meeting.

- 3. Cleaning and maintenance contract:**

Lisa met with the current contractors and presented an offer of \$600 monthly. The contractors countered with \$650. Lisa felt that this was a reasonable offer so an agreement was signed.

- 4. Nominating committee:**

Rose contacted Denise Christiansen and Carol Harris who will serve on the nominating committee. They will seek candidates for this year's Board election.

- 5. FQHC application:**

After discussing the possibility of requesting that NEON pursue and FQHC grant for the PEHPC, no decision was reached.

- 6. Surplus equipment:**

Duane has disposed of all of the equipment except a large lamp. A donation was given to the clinic as a result.

7. Part-time receptionist hire:

Lisa made a request that this become an official position with the understanding that the job would only be as a fill-in when a regular employee was unavailable. *Duane moved and Loren seconded a motion that the hiring committee select a permanent temporary office person. The motion passed unanimously.*

8. Internal audit-format and content:

Lisa and Kelly will request assistance from Board and community members and complete the audit.

9. Health fair date:

The Health Fair will be held at the Lion's hall on May 12th.

10. Investments:

Duane moved and Carolyn seconded a motion that this item be tabled until the April meeting.

Agenda items for the next meeting:

- Internal audit
- Investments

The meeting was adjourned at 7:18.

NEXT MEETING APRIL 25TH.

Appendix A

Halfway Oxbow Ambulance Minutes
March 7 2011

Attendance: Terry, Susan, Tammy, Dana, Jill, Robin, Lisa, Rush, Ben, Francis, Andrea.

Meeting called to order: 18:40

We had excellent training over the weekend. Rose Howe an Intermediate, from Monument OR was the instructor.

How much should we pay her?	
\$250 @ day x 2	\$500
\$ 60 meals @ day x2	120
\$.50 @ mile x 264 miles	264
Motel already paid	
TOTAL	<u>984</u>

Susan moved to pay Rose. Robin seconded. All in favor.
Terry will have Brianna write a check and a note.

Report on the training in Baker City last fall.

Meeting adjourned 18:54

Dr Jacobson with training on spinal injuries. 1 hr

After meeting discussion about sharing the cost for training a local CPR trainer, Mari Bottoms from Richland Ambulance Service is the candidate. She will be available for community classes in CPR after her training.
Robin moved to share the cost. Andrea seconded

Appendix B

Administrator's Report

The Month of March 2011

Third Party Billing: We are well into our first month of the Third Party Billing. Other than a few pricing corrections, Kelly reports that the process is going fairly smoothly. Our Medisoft appointment scheduling software malfunctioned earlier this month, so we were able to utilize the appointment scheduling software that is part of the third party billing software we are using. This software has some additional features Medisoft didn't provide, so overall we are pleased with its functionality.

Health Fair: The Health Fair has been set for Thursday, May 12th this year. Linda Collier and I met to discuss some ideas to expand upon last year's theme. We are looking at adding a bicycling route as well as sponsoring another 5K run/walk. We also plan to advertise to invite vendors and health-related interest groups/providers to set up booths for the event. We are still planning on using the Lion's Club for the event, but hope that we can use some of the park weather permitting.

Taxes: I contacted Kelly Higgins, CPA to ask if she would be interested in preparing our taxes again this year. She agreed, and so I plan to compile the information to give to her soon. However, since the Medicare Cost Report is due by May 31st, I will need to complete that piece first we can provide complete information. This usually means that we file an extension, which K. Higgins is aware of.

Staffing: While Sue was gone for a week earlier this month, we pulled in a temporary hire to work the front desk. She worked out quite well, but we were explicit in telling her that this temporary position would be filled with a formal interview/hiring process at a later date. Kelly is finding she has more time available to begin learning parts of my job, so we are beginning to work on payroll, and A/P. I feel she is doing a great job, and has successfully dealt with some personnel issues as well as consumer issues.

Appendix C

Accountable Care Organizations (ACOs) appear to be the future of health care in the coming decade.

They MUST be more than 5000 patients and will get bonus payments based on success with lowering the incidence of disease in their client population or other measures of improvement in the health of their client bases. Organizations not affiliated with an ACO will not have access to these extra payments. The implication is that non-affiliation will lead to reduced payments!

Both St. Als and St. Lukes are clearly in the process of forming large organizations so as to play a role in the coming ACO reorganization. At this point in time, neither organization is looking for financial entanglements. What they want is to get set to form an ACO covering a large number of patients. There is no present implication that they must own or directly control members of the affiliation. The "control", when it comes, will likely take the form of developing "standards" which the member entities will have to be governed by if they wish to share in the "bonus" payments.

Members of an "affiliation" will, presumably, share electronic practice management systems and electronic medical records systems. The advantage for the Pine Eagle Clinic lies in access to the results of our larger entities' studies of available systems and, perhaps, access to those systems at a negotiated lower cost to us.

For the above reasons, the committee believes that affiliation is in the best interests of the Pine Eagle Clinic.

In considering who to affiliate with, it seems to us that the important issue is the nature of the relationship. Jon Schott, after studying this whole issue, chose to align with St. Lukes for reasons he has expressed to all of us. It seems prudent for us to follow the lead of our supervising physician.

In addition, our contacts with St. Lukes have been far more satisfactory than those with St. Als.

The committee, therefore, asks that the board approve seeking an affiliation with St. Lukes.

Further, the committee would like board approval to inform St. Als that we have "decided to pursue a relationship with St. Lukes, partly because of the relationship through EOMA". It would be "our intention to fully explore options with St. Lukes before considering an affiliation with St. Als".

Put simply, here's wording on a possible motion:

We move that the affiliation committee seek an affiliation with St. Lukes and gracefully put off any relationship with St. Als.

Tony, for the affiliation committee