

Pine Eagle Health Planning Committee Board Meeting
February 21, 2011
@ Pine Eagle Clinic, 6:00pm

The meeting was called to order at 6:00 by Rose Darting, Chair. Present were Frances Vaughan, Tom Warmath, Coco Forte, Loren Goracke, Tony Sowers, Duane Miles, Terry Schmoe, Lisa Butler, and Rose Clark from the HC Journal. Introductions followed. Lisa Ladendorff from Northeastern Oregon Network (NEON) was introduced and given the opportunity to speak to the Board about NEON as an organization. Lisa presented a brief history of NEON and gave a synopsis of the programs they provide. She then went on to explain the status of the FQHC grant application that we had agreed to participate in. Lisa explained that due to some miscommunication between NEON and the staff at the Oregon Primary Care Association, the grant application had to be abandoned mainly due to the non-traditional governance model that was proposed. Lisa said that NEON had compiled the results from the community assessment survey they had given and would be willing to return to present the data. She also mentioned there might be some federal funding through the Office of Rural Health Policy that may be possible to access for Health Information Technology (HIT). Discussion ensued regarding the pros and cons of Accountable Care Organizations (ACO's) and the impact on frontier rural health care. Lisa stated that trend in how health care monies are allocated will be based upon wellness, not illness. Lisa also inquired as to whether the PEHPC would be interested in pursuing another FQHC grant application. Tony asked Lisa Ladendorff what she thought might be advantages of creating an affiliation with St. Lukes or St. Al's. Lisa replied that we could see some gains in continuity and consistency, stability (billing, collection of QA data) and referral networks, oversight of financial budgets, and software systems. Tony asked what the financial cost would be. Lisa did not have an answer to that question, but mentioned they St. Lukes/St. Al's would gain market share and regions for ACO's. Lisa again reiterated that she would provide us with results from the community assessment survey.

At 6:47, Rose asked for revision to the agenda. There were none. A motion to approve last meetings minutes was made by Tony, with a second from Coco. It was unanimous. Rose asked for correspondence. Lisa Butler presented a card from an ambulance patient who complemented the crew and provider for the care she received.

Ambulance Business

The Ambulance Team Leader report was presented. (See Attachment). Terry discussed the training that was coming up in March. The Halfway-Oxbow Ambulance will be hosting this training with attendance expected from Keating, Richland, and Baker. Terry mentioned he met with a representative from Braun NorthWest, an ambulance fleet provider from Chehalis, WA. New units are priced around \$115,000 for a 2011 Ford. Terry also said that he spoke with the Braun rep regarding a new box for 2120, but that the representative said it wasn't possible due to the modifications made on the last retrofit. Rose discussed the Volunteer appreciation dinner and said that Loren did a nice job preparing. There were about 80 people in attendance and the highest percentage of Board

Member turnout to-date. The financial report for the ambulance was presented. The Finance Committee recommended approval but mentioned they were again concerned about the amount in A/R which is up about \$4000 from a couple of months ago. Approval of the Ambulance Financials was delayed until the final inventory adjustments could be recorded. There was discussion about bringing the Ambulance billing back into the office. Lisa mentioned that when more of her time is freed up, she would be willing to take over the billing sometime this spring. Rose asked if the Ambulance has an emergency plan for when the electricity goes out. She clarified her question by asking if the ambulance has the capacity to refill oxygen canisters from home-based systems. Terry replied that the ambulance does have the capability to refill, and recommended that if conditions existed where the patient was going to run out, they just call 911 for a medical emergency. Tony asked about welding oxygen, and Terry replied that it wasn't clean enough to use in place of certified oxygen. There was nothing to report on 3rd party billing. Rose asked for agenda items for next meeting. A training update was added for next meeting. Terry mentioned that the trainers aren't charging the Ambulance Service as much as they would normally charge since they were aware we were paying for our own training.

The ambulance meeting was adjourned at 7:15.

Clinic Business

The Administrator's report was presented. (See Attachment) Tony asked about O-Hitech. Lisa explained they were an organization who furnishes assistance to Rural Health Clinics for evaluating and selecting an EHR system which meets meaningful use criteria for the federal stimulus money. Duane asked if there was any risk in losing Dr. Schott as our Supervising Physician if we decide to affiliate with St. Als. Rose replied that we need to ask. Discussion ensued regarding the pros and cons of affiliating with St. Luke's and St. Al's. Francis talked about Lisa's involvement in the discussion with St. Luke's/St. Al's and suggested we have a committee to take over that role. Lisa stated that since she was phasing out of her job as Administrator, she didn't want to get too invested in these discussions considering her impending departure. Coco said she wouldn't mind being on the committee. Rose restated we need a committee. Tony said he would be away next month and Francis commented her plate was pretty full as well. Tony said he was willing to stay connected via e-mail. Rose urged that we needed someone to step up so Lisa could ease her workload. There was more discussion on how to approach this task. Finally, Coco, Francis and Tony agreed to be on the committee to explore affiliations with St. Lukes/St. Als. Lisa said she would send email to St. Als and provide the committee with contact information.

Tony moved to approve the financials for December 2010 and January 2011. Loren seconded. Unanimous.

The agenda item regarding the cleaning/maintenance contract offer by Bill & Michelle Wilson was presented. Loren had taken the job description home and performed an analysis of estimated hours needed to perform the duties listed therein. The finance committee reviewed the data and made a recommendation to offer \$600/mo or \$7200/yr

with the contractor furnishing the supplies. If they reject this counteroffer, then we will put the contract out to bid. Tom made a motion to accept the finance committee's recommendation of the \$7200/yr offer, and Tony seconded. Discussion: Lisa spoke about the value of having someone experience and reliable to count on to do minor repairs and maintenance. She said they do a good job and do it right. The motion was put to vote. It passed unanimously.

Agenda item #4 was addressed regarding the nominating committee. It was reported that Carol Harris, Veryl Waldron and Denise Christianson had agreed to act as the nominating committee. It was pointed out that we really only need one nomination in that there are 3 incumbents running, Carolyn, Loren, and Bill.

Agenda item #5 regarding the heating system was discussed. Tony reported that the problem was in the poor design of the duct work and that it really should be fixed, as there was a problem with maintaining temperature in several rooms. Tony suggested that we get a heating contractor to look at the heating/duct system and tell us what it would cost to fix. Frances mentioned she had a name of a guy from LaGrande who might be willing to look at it. It was proposed that we find someone to investigate and come up with some dollar amounts to fix the problem. Tony said he would contact the guy Frances had in mind.

Agenda item #6 regarding what to do with the surplus equipment was discussed. The Clinic has an old exam table, a small heating/cooling unit, a lamp, and the ambulance has an old copy machine to dispose of. Frances wondered if the maintenance committee could be in charge of disposal. Duane agreed to haul the items away and find a home for them.

Agenda item #7 regarding the hiring of a part-time receptionist was discussed. Lisa asked that we utilize a closed application process to hire a PT receptionist to fill in as needed. It was agreed that the Administrator could take care of this without Board approval.

Lisa addressed agenda item #8 in regard to insurance coverage for spoilage. Lisa reported that we did not have coverage for our recent vaccine loss, and asked the Board to approve a spoilage binder that would cost an extra \$300/yr. Duane moved to get the insurance coverage for spoilage, Frances seconded the motion. It passed unanimously.

Rose made a motion to change the meeting date to the 4th Monday of each month, Frances seconded the motion. Discussion followed regarding conflict in the current schedule with the Foot Clinic. A vote was taken, and the motion passed with 5 yeas, and one abstention.

Rose asked for items for next month's agenda:

St Als-Ray Gibbon's visit
Housekeeping/Maintenance Contract

Equipment disposal
Part-time Receptionist
FQHC application
Internal Audit-Format & Content
Health Fair-dates

The meeting was adjourned at 8:02 pm.