

PINE EAGLE HEALTH PLANNING COMMITTEE
AUGUST 22, 2011

1. CALL TO ORDER at 7:28. Those present: Coco, Rose, Don, Frances, Tony, Loren, Tom, Carolyn, Terry, Jodel, Brianna, and Rose Clark.
- 2.) REVIEW LAST MEETING MINUTES. France made the motion to accept the minutes of the last meeting. Tony seconded the motion which passed unanimously.
- 3.) PUBLIC INPUT. There was no public input.
- 4.) AMBULANCE AGENDA
 - A. Team Leader Report. (See attached)
 - B. Carry Over Business
 - B.1) Weight of ambulances. Ambulance 2122 weighs 11,393 which is within requirements.
 - B.2) insurance obligations, adequate coverage. After discussion of the ambulance liability coverage, Jodel was asked to look into the cost of increasing the per incident amount.
 - C. Financials. Tony recommended acceptance of the ambulance financials. Loren seconded. Unanimously accepted.
 - C.1) Committee's report. The financial committee presented four points which they feel summarize their duties. Each committee was encouraged to meeting and define their responsibilities.
 - C.2) Input into increase in receivables. Brianna provided handouts and explained the problems in collecting fees. This explained why the accounts receivable continue to be so large.
 - D. Other areas to address
 - D.1) The crew was asked to provide an updated roster. This was done before the Board meeting ended.
 - E. Items for next meeting
 - E.1) liability insurance
- F. AMBULANCE PORTION AGENDA CALLED TO CLOSE. 8:07
5. CLINIC AGENDA OF MEETING
 - A. Administrator's report. (see attached)
 - B. Financials. Tony recommended acceptance. Loren seconded. Unanimous. Also, Tony moved and Frances seconded a motion to return the Clinic and Ambulance rent payments to the original \$500 per month. 6 Y, 1 N.
 - B.1) Third-Party billing. Included in the administrator report.
 - C. Affiliation update. Rose spoke with Chris Knoll and reiterated our wish to continue an affiliation process with St. Lukes. Chris is happy to share his expertise with the Clinic. There is still no word on a pro forma proposal.
 - C.1) Discussion with Chris (re: point-person)
 - D. Committee reports
 - D.1) Orientation. Orientation was completed

D.2) Building and Maintenance. Loren reported on several items that need to be repaired. He received two bids on the work needed in the trauma room. After some discussion, Tony moved and Don seconded a motion to accept the bid from Carpet Express for \$1,325.03. 6 Y, 1 A. Little progress has been made for the stucco repair. Loren will ask Lou Mastas to bid the work. Lou informed Loren that slabs need to be replaced on the north sidewalk. Loren will get a bid from him. Tony discussed problems and a possible solution for the heating system. Carolyn moved and Frances seconded a motion to authorize Tony to pursue improvements in the heating system and return to the Board for final approval. Unanimous.

D.3) Evaluation. Met and discussed job description changes. They will not evaluate until the position responsibilities are firm. Members of the Board have questions for Bill concerning the Board evaluation.

E.) Other items to address

F.) Item for next meeting

F.1) Committee reports and role definitions

F.2) Retreat

F.3)

6. ADJOURN. 9:10

Appendix A

Halfway Oxbow Team Meeting

16 Aug 2011

18:00 hrs

Attendance: Terry, Susan, Ben, Robin, Lisa, Rush, Bri, JT, Tammy, Dana Andrea, Francis

Fair: JT volunteer to drive in parade. Candy to be purchased for parade, left on desk in office.

Leo Adler grant:

A. Turley Backboard Pad; 4 @ \$265 ea. Two for each medic. Total \$1060

B. Narrow band HEAR radio for medic #2122; 1 @ \$800 to comply with new Home

Land Security standards effective 1 Jan 2013

C. Stryker Co. Fowler Oxygen bottle Holder Kit; 2@ \$201.45 ea. Total \$402.90

D. Digital video projector for webinar & power point training. 1 @ \$499.98

E. 25 liter per minute oxygen flow meter required for new CPAP; 2 @ \$137ea. Total \$274.

F. New batteries for Stryker Power Lift gurneys; 2 @ \$110 ea. Total \$220.

Grand Total \$3256.88

TRAINING: Jon Stuart- Vidacare; CPAP/ EZ-IO

Adjourn: 20:00 hr